

# RUBBER STAMP ORDER FORM

To order a rubber stamp, fill out this form completely and email, fax, or mail it to us. Please use a separate form for each stamp.

Company Name:  
 Ship to Address:  
 City, State, Zip:  
 P.O. #:  
 Ordered By:  
 Phone #:  
 Account #:      Dept #:



OFFICE PRODUCTS  
*Alliance*





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 Kansas City, MO 64108  
 816-777-2810

**FAX # (816) 777-2811**

**TEL # (816) 777-2810**

**Kathy@opakc.com**

## Step 1: Check / Stamp Style Desired

|  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> <b>Pre-Inked Stamp</b><br>Pre-inked stamps offer the ultimate in convenience. No inkpad is required because the ink is held in tiny pores right in the stamp plate itself. Re-inkable and available in blue, red, black, purple, and green. Maximum size is 3" x 4".<br> | <input type="checkbox"/> <b>Self-Inking Stamp</b><br>Unlike the traditional rubber stamp, this has its own built-in pad which eliminates the stamp pad. It's fast, clean, easy to use, and re-inkable. Available in black, red, blue, green, and purple. Maximum size is 1 1/8" x 2 3/4".<br> | <input type="checkbox"/> <b>Rubber Stamp</b><br>The most economical and versatile marking device available. Used with a stamp pad, it can be made for use with specialty inks for marking on metal, glass, glossy paper, etc. Stamp pads are available in all standard and many art colors.<br> | <input type="checkbox"/> <b>Self-Inking Machine</b><br>Built for long life and heavy duty use, such as: mailrooms, shipping departments, bank tellers and ticket counters. Available with rotating date bands, or plain without dates.<br> |
|--|--|---|---|

**Step 2: Quantity:** \_\_\_\_ **Step 3: Color** (if pre-inked or self-inking) \_\_\_\_

**Step 4: Type or print copy below exactly as desired or stamp with the existing stamp you would like to duplicate.**

**STAMPS ARE CENTERED & ALL CAPITALIZED, UNLESS SPECIFIED OTHERWISE.**

|  |   |
|--|---|
|  | <p><b>SPECIAL INSTRUCTIONS</b></p> <p><input type="checkbox"/> Flush Left      <input type="checkbox"/> Centered</p> <p><input type="checkbox"/> Border            <input type="checkbox"/> Knob Handle</p> <p>Maximum _____ x _____</p> <p>Size Other: _____</p> |
|--|---|

## Step 5: Enter Type Style Below, only if no sample is provided.

Type styles are shown actual size. Choose between all caps and Caps/Lower case (CL). If you desire a size or type style not shown, please specify under special instructions. **Style No.:** \_\_\_\_ **Size:** \_\_\_\_

| Style No. | Point Size | Text                       | Style No. | Point Size | Text                     | Style No. | Point Size | Text                       |
|-----------|------------|----------------------------|-----------|------------|--------------------------|-----------|------------|----------------------------|
| 20        | 8 pt       | RUBBER STAMPS ARE US       | 22        | 12pt       | <b>RUBBER STAMPS</b>     | 14        | 12pt       | <i>RUBBER STAMPS</i>       |
| 20        | 8CL        | Rubber Stamps are used all | 22        | 12CL       | <b>Rubber Stamps are</b> | 14        | 12CL       | <i>Rubber Stamps are</i>   |
| 20        | 10 pt      | RUBBER STAMPS AR           | 22        | 14 PT      | <b>RUBBER STAM</b>       | 30        | 10pt       | RUBBER STAMPS ARE          |
| 20        | 10CL       | Rubber stamps are used     | 22        | 14CL       | <b>Rubber Stamps</b>     | 30        | 10CL       | Rubber Stamps are used     |
| 20        | 12pt       | RUBBER STAMPS              | 22        | 18pt       | <b>RUBBER ST</b>         | 32        | 12pt       | <b>RUBBER STAMPS A</b>     |
| 20        | 12CL       | Rubber Stamps are          | 22        | 36pt       | <b>RUBB</b>              | 32        | 12CL       | <b>Rubber Stamps are</b>   |
| 20        | 14pt       | RUBBER STAMP               |           |            |                          | 34        | 12pt       | <i>RUBBER STAMPS A</i>     |
| 20        | 14CL       | Rubber Stamps ar           |           |            |                          | 34        | 12CL       | <i>Rubber Stamps are u</i> |
| 20        | 18pt       | <b>RUBBER ST</b>           |           |            |                          |           |            |                            |
| 20        | 24pt       | <b>RUBBER</b>              |           |            |                          |           |            |                            |

**All styles are available in larger letters.  
 Once ordered, this item is non-cancelable and non-returnable**